

## Certified Banker

### “CB Conversion Scroll” Confirmation Form (2017)

#### IMPORTANT NOTES:

- 1 All ABP and AHKIB designation holders, who have renewed HKIB Membership for 2017 and fulfilled the minimum CPD requirements in 2016, will be converted to the equivalent Certified Banker (CB) designation **directly and automatically**.
- 2 This form should be completed by ABP/AHKIB designation holders who would like **to obtain a “CB Conversion Scroll”**.
- 3 The “CB Conversion Scroll” is complimentary in nature and NO administrative fee is needed. **Even without obtaining the “CB Conversion Scroll”, members can already use the respective new CB designation** (e.g. to print the highest attained CB designation on their business card and curriculum vitae).

#### A. Personal Particulars

Name in English:	Name in Chinese:
Membership No.:	HKID/ Passport No.:
Email Address:	Telephone No.:
Correspondence Address:	

#### B. CB Conversion Scroll

Please tick to indicate your highest HKIB attained professional qualification and fill in the Year of Award:  
(Please note that the CB Conversion Scroll will be issued to candidate's highest attained qualification as of 31<sup>st</sup> December 2016 only.)

Current Designation [Short Form]	New Designation [Short Form]	<input checked="" type="checkbox"/>	Year of Award*
Accredited Banking Practitioner [ABP]	Certified Banker (Stage I) [CB (Stage I)]	<input type="checkbox"/>	_____
Associate [AHKIB]	Certified Banker [CB]	<input type="checkbox"/>	_____
Associate (Credit Management) [AHKIB (CM)]	Certified Banker (Credit Management) [CB (CM)]	<input type="checkbox"/>	_____
Associate (Treasury Management) [AHKIB (TM)]	Certified Banker (Treasury Management) [CB (TM)]	<input type="checkbox"/>	_____
Associate (Operations Management) or (Banking Operations) [AHKIB (OM) or (BO)]	Certified Banker (Operations Management) [CB (OM)]	<input type="checkbox"/>	_____

\* Please attach copy of the original scroll issued by HKIB. Applications without attachment will also be accepted, but the processing time may be lengthened.

### C. Declaration

- The information I have provided in this form is true and correct.
- I confirm that I have renewed my HKIB Membership for 2017 and I have fulfilled the minimum CPD requirements in 2016.
- I have read and understood the terms and conditions on this Confirmation Form.
- I understand that any incomplete or insufficient information provided on this form by me may lead to a delay in issuing the CB Conversion Scroll.
- I understand that HKIB reserves the right to request any applicant to provide documentary proof related, but not limited to, membership status, CPD declaration and Scroll(s) issued by HKIB.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

### D. Terms and Conditions

- Applicant must be a current member of The Hong Kong Institute of Bankers and must have fulfilled the required CPD hours for the previous year. Applications from defaulting members will not be processed, until he/she has completed the reinstatement process.
- The CB Conversion Scroll will only be issued ONCE. If a CB Conversion Scroll is lost, the Institute can only issue a letter to certify your qualifications, which is subject to charges.
- Due to the large number of designation holders, the scrolls will be prepared in batches and applicants will be notified when the scrolls are ready for collection.
- Conversion requests from defaulting members will not be accepted after 1st January 2021, even if they reinstate their membership after that date.
- To apply, please return the completed Confirmation Form to HKIB by email, fax, registered mail or by hand.

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#### For Institute Use Only

Received By:	Received Date:
Serial No.:	Received Notification Sent: <input type="checkbox"/>
Issue Date:	Collection Notification Sent: <input type="checkbox"/>

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