



## ECF Certification Renewal Form 2020

**\* Mandatory fields**

SECTION A: PERSONAL DETAILS			
Membership No*:	ECF Certification*:	<input type="checkbox"/> CAMLP <input type="checkbox"/> CRWP	<input type="checkbox"/> AAMPLP <input type="checkbox"/> ARWP
<div style="text-align: right; padding-right: 20px;"><input type="checkbox"/> ACsP</div>			
Title: <input type="checkbox"/> Prof <input type="checkbox"/> Dr <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms			
Name in English (as shown on identity document)		: (Surname) (Given Name)	Name in Chinese (as shown on identity document)
HKID /Passport No.:		Date of Birth (dd/mm/yyyy)*:        /        /	
Mobile No. (Hong Kong/Macao/China)*:			
Correspondence Address (Please put a "✓" in the appropriate box)		<input type="checkbox"/> Residential	<input type="checkbox"/> Office
Residential Address :			Residential Tel No. :
Office Address :			Office Tel No. :
Primary / Work Email*:		Secondary Email:	

SECTION B: EMPLOYMENT DETAILS	
Name of Current Employer*:	
Department*:	
Job Title*:	
<b>Other employment information</b> (Please put a "✓" in the appropriate box)	
<b>Position</b>	<input type="checkbox"/> CEO / Director <input type="checkbox"/> Senior Management <input type="checkbox"/> Middle Management <input type="checkbox"/> Officer <input type="checkbox"/> Clerical <input type="checkbox"/> Others: _____
<b>Division</b>	<input type="checkbox"/> Asset Management <input type="checkbox"/> Commercial / Corporate Banking <input type="checkbox"/> Compliance & Risk Management <input type="checkbox"/> Fintech <input type="checkbox"/> General Management <input type="checkbox"/> Investment Banking <input type="checkbox"/> Operations & Support <input type="checkbox"/> Private Banking <input type="checkbox"/> Retail Banking <input type="checkbox"/> Treasury <input type="checkbox"/> Others: _____

SECTION C: RELEVANT PRACTITIONERS DECLARATION
<p>According to HKMA's guidelines and circular on Enhanced Competency Framework (ECF), ECF Certification holders should be "Relevant Practitioners<sup>1</sup>" and engaged by an Authorized Institution (AI)<sup>2</sup> to perform relevant roles in its Hong Kong Operation.</p> <p><input type="checkbox"/> I declare that I <b>have fulfilled</b> all the requirements as a "Relevant Practitioner"<sup>1</sup> and currently employed by an Authorized Institution (AI)<sup>2</sup>.</p> <p><input type="checkbox"/> I declare that I <b>have not fulfilled</b> all the requirements as a "Relevant Practitioner"<sup>1</sup> and/or not currently employed by an Authorized Institution (AI)<sup>2</sup>.</p>



**SECTION D: CERTIFICATION RENEWAL FEE 2020 & PAYMENT METHOD** (Please put a “✓” in the appropriate box)

**Certification Fee:**

HKD1,650 (Jan - Dec 2020)

**Payment Method:**

Cash

(payable only in person at HKIB counter)

FPS

FPS account number: account@hkib.org

please state “Membership Number” and “ECF Certification Renewal 2020” under remarks

Cheque: made payable to

“The Hong Kong Institute of Bankers”

(cheque no. \_\_\_\_\_)

Credit Card

Visa  Mastercard

e-Cheque: please state

“ECF Certification Renewal 2020”

under ‘Remarks’ and email together with the

completed renewal form to [membership@hkib.org](mailto:membership@hkib.org)

Card No. : \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Name of Cardholder (as on credit card): \_\_\_\_\_

Expiry Date (MM/YY): \_\_\_\_ / \_\_\_\_ Signature: \_\_\_\_\_

**NOTES FOR ECF CERTIFICATION RENEWAL**

- Relevant Practitioners refer to new entrants or existing practitioners engaged by an AI to perform key roles in designated areas related to the professional workstreams under ECF.
- Authorized Institutions (AI) refer to any institutions under Register of The Hong Kong Monetary Authority (HKMA) including virtual banks which are granted licenses by HKMA under the Banking Ordinance.
- All fees paid are non-refundable and non-transferable.
- If you fail to pay the ECF Certification Renewal fee on or before **31 January of each calendar year**, your HKIB professional designation(s) will be suspended and removed from the Registers of Certified Individuals (CI) on our website.
- If you would like to reactivate your professional designation(s), you are required to pay the ECF Certification Fee for the current year plus the Re-registration Fee (HKD2,000) and declare your CPD fulfillment for current year.
- Members can choose to return their Membership Application Form to the Institute:
  - in person;
  - by fax (should you choose to fax the form, please do not mail it to the Institute to avoid duplication);
  - by post; or
  - by email: [membership@hkib.org](mailto:membership@hkib.org)
- The information given and personal data collected will only be used for the purposes of administration and communication by the Institute.

**ACKNOWLEDGEMENT AND DECLARATION**

- I, the undersigned, declare that the information provided in this form is true and correct and will be used for the purposes of administration and communication by The Hong Kong Institute of Bankers (HKIB).
- I understand that as a member of HKIB, I shall be bound by the prevailing rules and regulations of the Institute.
- I have read the “Notes for ECF Certification Renewal” before completing this form.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**CHECKLIST**

Before submitting the form, please ensure that: (Please put a “✓” in the appropriate boxes)

- You have completed this ECF Certification Renewal Form.
- You have signed and dated the Acknowledgement and Declaration.
- You have enclosed a cheque or completed the credit card payment instructions (except paid by cash).
- You have completed and enclosed the CPD Declaration Form for 2019.
- You have read the **Notes for ECF Certification Renewal**.

**FOR OFFICE USE ONLY**

Updated by	Verified by	Approved By	IMA	ACP	Confirmation
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