

Library Book Lending Form

Personal Particulars

| MEMBERS DETAILS (Mandatory*) | |
|---|-------------------------|
| *Title: <input type="checkbox"/> Mr <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Prof | HKIB Membership No: |
| *Name in English: (as shown on identity document) | *Name in Chinese: |
| *Mobile No.: | *Primary / Work Email : |

New Leading

Renewal

Reservation

Book Details:

(Renewal Only)

| Title | Barcode | Due Date of Return |
|-------|---------|--------------------|
| | | |
| | | |

Note:

- Members must complete this book lending form and return to the librarian by e-mail or post or in person if they want to lend the librarybooks.
- Books can be borrowed for up to two weeks, two books with each membership card.
- Books may be renewed once unless the item is already reserved by another member.
- Members will be notified by phone or email when the book lending is approved.

By my signature below, I read, understood
and accept the note stated above.

Received in good condition.

Signature
Date:

Signature
Date:

Contact Us

Address: 3/F Guangdong Investment Tower, 148 Connaught Road Central, Hong Kong

website: www.hkib.org

Telephone: (852) 2153 7800

email: cs@hkib.org

For office use only

| | | |
|-------------------------|----------------------|------------------------|
| Form received on / by | Approved (Y/N) on | Reserved (Y/N) on / by |
| Member informed on / by | Book is lent on / by | Book return on / by |