



ECF Certification Renewal Form 2021

* Mandatory fields

SECTION A: PERSONAL DETAILS	
Membership No*:	ECF Certification*: <input type="checkbox"/> AAMLPL <input type="checkbox"/> CAMLPL <input type="checkbox"/> ARWP <input type="checkbox"/> CRWP <input type="checkbox"/> ACsP <input type="checkbox"/> ACRP <input type="checkbox"/> CCRP (CL) <input type="checkbox"/> CCRP (CPM)
Title*: <input type="checkbox"/> Prof <input type="checkbox"/> Dr <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms	
Name in English* (as shown on identity document) :	(Surname) : Name in Chinese (as shown on identity document) :
HKID /Passport No.*: _____ Date of Birth (dd/mm/yyyy)*: _____ / _____ / _____	
Mobile No. (Hong Kong/Macao/China)*: (_____)	
Correspondence Address (Please put a "✓" in the appropriate box)	<input type="checkbox"/> Residential <input type="checkbox"/> Office
Residential Address :	Residential Tel No. :
Office Address :	Office Tel No. :
Primary / Work Email*:	Secondary Email:

SECTION B: EMPLOYMENT DETAILS	
Name of Current Employer*:	
Department*:	Job Title*:
Other employment information (Please put a "✓" in the appropriate box)	
Position	<input type="checkbox"/> CEO / Director <input type="checkbox"/> Senior Management <input type="checkbox"/> Middle Management <input type="checkbox"/> Officer <input type="checkbox"/> Clerical <input type="checkbox"/> Others: _____
Division	<input type="checkbox"/> Asset Management <input type="checkbox"/> Commercial / Corporate Banking <input type="checkbox"/> Compliance & Risk Management <input type="checkbox"/> Fintech <input type="checkbox"/> General Management <input type="checkbox"/> Investment Banking <input type="checkbox"/> Operations & Support <input type="checkbox"/> Private Banking <input type="checkbox"/> Retail Banking <input type="checkbox"/> Treasury <input type="checkbox"/> Others: _____
Job Functions	<input type="checkbox"/> Front Office - Retail Banking <input type="checkbox"/> Front Office – Corporate/ Commercial Banking <input type="checkbox"/> Front Office – Private Banking <input type="checkbox"/> Front Office – Investment Banking <input type="checkbox"/> Risk/Legal/Compliance/Audit <input type="checkbox"/> Finance/HR/Training <input type="checkbox"/> Operation/IT <input type="checkbox"/> Management <input type="checkbox"/> Others: _____

SECTION C: RELEVANT PRACTITIONERS DECLARATION*	
According to HKMA's guidelines and circular on Enhanced Competency Framework (ECF), ECF Certification holders should be "Relevant Practitioners" ¹ and engaged by an Authorized Institution (AI) ² to perform relevant roles in its Hong Kong Operation.	
<input type="checkbox"/> I declare that I have fulfilled all the requirements as a "Relevant Practitioner" ¹ and currently employed by an Authorized Institution (AI) ² .	
<input type="checkbox"/> I declare that I have not fulfilled all the requirements as a "Relevant Practitioner" ¹ and/or not currently employed by an Authorized Institution (AI) ² .	



SECTION D: CERTIFICATION RENEWAL FEE 2021 & PAYMENT METHOD (Please put a "✓" in the appropriate box)

Certification Fee:

- HKD1,650 (Jan - Dec 2021)
- HKD200 (Jan - Dec 2021) (Members aged 60 or above regardless of Membership Class)

Payment Method:

- Cash
(payable only in person at HKIB counter)
- Cheque: made payable to
"The Hong Kong Institute of Bankers"
(cheque no. _____)
- e-Cheque: please state
"ECF Certification Renewal 2021"
under 'Remarks' and email together with the
completed renewal form to membership@hkib.org
- FPS (轉數快)
FPS account number: account@hkib.org
please state "Membership Number", "Name" and "Individual
Membership Renewal 2021" under remarks
- Credit Card
 Visa Mastercard
Card No. : _____ - _____ - _____ - _____
Name of Cardholder (as on credit card): _____
Expiry Date (MM/YY): ____ / ____ Signature: _____

NOTES FOR ECF CERTIFICATION RENEWAL

- Relevant Practitioners refer to new entrants or existing practitioners engaged by an AI to perform key roles in designated areas related to the professional workstreams under ECF.
- Authorized Institutions (AI) refer to any institutions under Register of The Hong Kong Monetary Authority (HKMA) including virtual banks which are granted licenses by HKMA under the Banking Ordinance.
- All fees paid are non-refundable and non-transferable.
- If you fail to pay the ECF Certification Renewal fee on or before **31 January of each calendar year**, your HKIB professional qualification(s) will be suspended and removed from the Registers of Certified Individuals (CI) on our website.
- If you would like to reactivate your professional qualification(s), you are required to pay the ECF Certification Fee for the current year plus the Re-registration Fee (HKD2,000) and declare your CPD fulfillment for current year.
- Members are encouraged to renew their ECF Certification at MyHKIB: <https://member.hkib.org>. Alternatively, please return the ECF Certification Renewal Form to the Institute:
 - in person;
 - by post; or
 - by email: membership@hkib.org
- The information given and personal data collected will only be used for the purposes of administration and communication by the Institute.

ACKNOWLEDGEMENT AND DECLARATION

- I, the undersigned, declare that the information provided in this form is true and correct and will be used for the purposes of administration and communication by The Hong Kong Institute of Bankers (HKIB).
- I understand that as a member of HKIB, I shall be bound by the prevailing rules and regulations of the Institute.
- I have read the "Notes for ECF Certification Renewal" before completing this form.

Signature _____

Date _____

CHECKLIST

Before submitting the form, please ensure that:

- You have completed this ECF Certification Renewal Form.
- You have signed and dated the Acknowledgement and Declaration.
- You have enclosed a cheque or provide payment details in Section D (except paid by cash).
- You have completed and enclosed the CPD Declaration Form for 2020.

FOR OFFICE USE ONLY

Updated by	Verified by	Approved By	IMA	ACP	Confirmation
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Hong Kong Head Office:

Address: 3/F., Guangdong Investment Tower, 148 Connaught Road Central, Sheung Wan, Hong Kong
Telephone no.: (852) 2153 7800 Fax no.: (852) 2544 9946 Email: hkib@hkib.org

Website: <http://www.hkib.org>

Beijing Representative Office:

Address: 8/F, Tower 5, Countyard 1, Yuetan South Street, Xicheng District, Beijing, China (Postcode: 100045)
Telephone no.: (86) 10-6657 5550 Fax no.: (86) 10-6657 4966 Email: hkib.cn@hkib.org